

Marist College North Shore

P&F GENERAL MEETING

P&F Meeting Minutes – Term 2, 2018

Date	Tuesday 8 th May	Time	6:30pm
Attendees	Tony Duncan, Veronica Rios, Fiona Lucas, June McFadyen, Colin Lynch, Lyndal Jenney, Linda Hogan, Marie Jones		
Apologies	Dana Goennemann, Illya Shackell		
Guests	-		

Item No.	Order of Business	Who
1	Opening Prayer	Tony Duncan
2	Table and approve Minutes from Previous Meeting Copies of minutes were distributed electronically to attendees prior to the meeting, with a reference copy tabled in the meeting. Minutes were proposed by Veronica Rios and seconded by Fiona Lucas.. Minutes of P&F AGM held on 28 th February 2018 were adopted and signed by Veronica Rios	Veronica Rios
3	Business arising from previous minutes <ul style="list-style-type: none"> - June and Veronica to follow up on Mark's correspondence regarding bank accounts and the impact for GST. The proposed approach may remove the need to have the accounts separately audited. It may be possible to close the P&F accounts. 	June McFadyen & Veronica Rios

4	Correspondence <ul style="list-style-type: none"> • Bank and financial statements received, and soft copies provided to June. <i>ACTION:</i> Colin to forward hard copies too.	Colin Lynch
5	Principal's Report <ul style="list-style-type: none"> • 37 boys are on a trip to NASA (together with 30 students from Mount St Benedict's). The boy/girl combination seems to have worked well, with good feedback on manners and behaviour. • Planning for the school future is progressing. There will be a meeting of the organising committee in July. There will be two sub-committees: one focussing on "Identity and Mission" (charism, crest, name, etc.), and the other focussing on "Curriculum" (what's special, what's the nature, what stands out, what's the differentiator. There are no updates on the building plan yet. 	Tony Duncan
6	Treasurer's Report <ul style="list-style-type: none"> • Welcome drinks broke even • Open Day made ~\$3,500. This was similar to previous years • Movie night made \$600 	June McFadyen
7	Class Parent Update <ul style="list-style-type: none"> • Year 12, Year 8 and Year 7 have all organised events • Year 8 geographical dinners were a big success. Learnings will be recorded. • Year 10 has the lead for Trivia Night • Year 11 needs encouragement • Welcome Drinks were led by Year 8; Open Day was led by Year 9. 	Lyndal Jenney

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8	<p>Events Review:</p> <ul style="list-style-type: none"> • Open Day was very successful: <ul style="list-style-type: none"> ○ Colin needs to update the event notes ○ We ran out of soft drinks ○ We did so much work on Friday that there was not much for the volunteers to do on Saturday morning, some who had travelled from a long way away. Next time we should have volunteers either on Friday or on Saturday morning, but not both • Movie Night went well. <ul style="list-style-type: none"> ○ Results of a post-event satisfaction survey are provided in appendix, and will be added to the P&F drive <p><i>ACTION:</i> CL to update the event notes on the drive</p>	Veronica Rios
9	<p>Upcoming Events:</p> <ul style="list-style-type: none"> • Trivia Night: <ul style="list-style-type: none"> ○ Person in charge of donations: Elena [details in email]. ○ Lyndall will ask different years to source different types of prizes: <ul style="list-style-type: none"> ▪ Yr10: vouchers ▪ Yr7 & 12: live auction prizes ▪ All others: mystery envelopes ▪ Will take all prizes from anyone. ○ We will do one major email from P&F with everything about Trivia Night. ○ All graphics will be done within a week. Then mail out. ○ Price: \$40. We will make the wording clear that this is our major fundraiser. We will stress that it's general trivia. ○ Landing page is being created, with event details and booking link ○ Re-worked theme will be international, not world cup ○ We will put a big focus on live auction. ○ A table will be reserved for teachers. <p><i>ACTION:</i> VR to circulate a list of prizes from last year, to give the idea</p> <ul style="list-style-type: none"> • Mother's Night Out: <ul style="list-style-type: none"> ○ Will be e-scheduled for August/September. Fiona will propose a date. <p><i>ACTION:</i> FL to propose a new date</p> 	Committee
10	<p>Projects Worthy of P&F Support:</p> <ul style="list-style-type: none"> • Tea towel fundraising idea: concept presented by Lyndal 	Lyndal Jenney
11	<p>Other Business:</p> <ul style="list-style-type: none"> • Nil 	Veronica Rios

This is a true and correct record of matters discussed.

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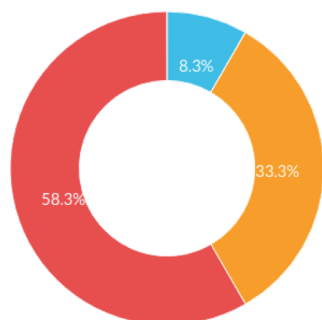
Date:

Veronica Rios - P&F President

Attachment: Movie Night post-event attendee survey results.

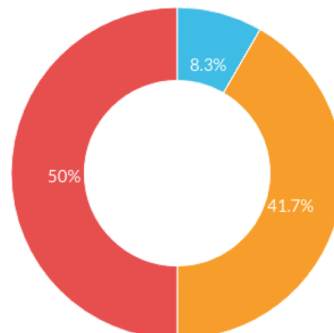
Movie Night (04 May 2018) – Attendee feedback survey results

Q1 How did you enjoy the event?
Rating



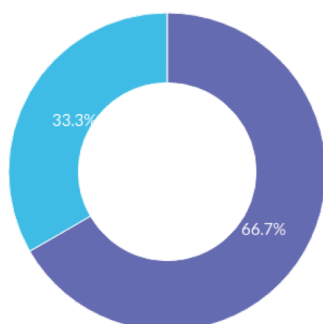
Choices	Totals
1 - Very Unsatisfied	0
2 - Unsatisfied	1
3 - Somewhat Unsatisfied	0
4 - Somewhat Satisfied	0
5 - Satisfied	4
6 - Very Satisfied	7

Q2 How did your son enjoy the event?
Rating



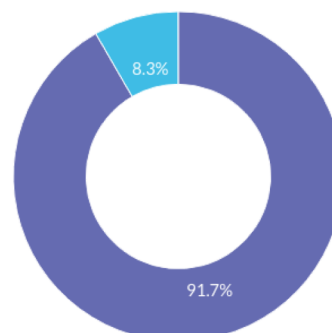
Choices	Totals
1 - Very Unsatisfied	0
2 - Unsatisfied	1
3 - Somewhat Unsatisfied	0
4 - Somewhat Satisfied	0
5 - Satisfied	5
6 - Very Satisfied	6

Q3 Did the event help you meet and connect with other Year 7 parents?
Rating



Choices	Totals
1 - Yes	8
2 - No	4

Q4 Do you think we should run this type of event again?
Rating



Choices	Totals
1 - Yes	11
2 - No	1

Do you have suggestions for how we could improve this event in the future?

Allow some time for socialising before the movie starts. Perhaps allow for a space for families to eat together to allow for some socialising.

Finished a bit late for me....maybe can start earlier? thankyou

It was a shame there weren't more parents and sons. Perhaps Friday evening was too difficult for some. Perhaps a Sunday evening might work better. It was a great night. Great choice of movie we really enjoyed it. Thank you

No real suggestions as I am sure the minor technical issue will be sorted next time.

Definitely could be an event at least twice a year. Maybe an email to parents would reach more parents. I know at least five families that didn't know it was on.

Hot popcorn

The only comment is being able to sit while eating, some people sat on the ground, others stood. Hard to manage a pizza box, without being able to rest it somewhere. Even just some chairs to sit around in circles to talk,

I think movie night are difficult because it's hard to keep boys sitting down. Son was not interested in film so wanted to leave. Friday nights are difficult because of work events or people simply tired after a long week so event would have to be pretty special to attract people. Survey other p & f s like Monte who are close and see what they think works.

Needs more volunteers