



# MARIST COLLEGE NORTH SHORE

## ASSESSMENT PROGRAMME 2019

9

YEAR NINE

# YEAR 9/2019 TERM ONE

Week	Subject	Task
4		
5	PDHPE	Gymnastics Performance
6		
7	Food Technology	Food Selection and Health and Food Product Development
	History/English	WW1: Reps of War: Cross Curricular task
8	<b>YEAR 9 CAMP</b>	
9	Catholic Studies	Search for Meaning Booklet/Reflection
	Elective History	Case study - Holocaust
	French	Reading, Writing and Responding
10	PASS	Research and Analysis task hand in
	Mathematics Stage 5.2	Class test
	Mathematics Stage 5.3	Class test
	Photographic & Digital Media	Photography Portfolio
11	PDHPE	Persuasive Writing - Nutrition for Health (hand in)
	Drama	Performance Monologue and Logbook

# YEAR 9/2019 TERM TWO

Week	Subject	Task
1	<b>NO ASSESSMENTS</b>	
2		
	Commerce	Research Task - In class
3	<b>NAPLAN TESTING</b>	
4	Industrial Technology Timber	Product 1 and Folio
	Information, Software Technology	Core plus - Digital Media Samples and Website
	Design and Technology	Graphical and Research Task
5	PASS	Observation of Skills production
	Mathematics Stage 5.1	Class test
6		
7	Elective History	Structured Response
	Science	Practical Exam
	Mathematics Stage 5.2	Class test
	Mathematics Stage 5.3	Class test
8	English	Genre task-hand in
	History	Hand in Essay
	Visual Arts	Expressive Portrait and Artist's Statement
9	<b>NO ASSESSMENTS</b>	
10	French	Listening and Responding (Spoken)
	Photographic and Digital Media	Frames Portfolio
	Drama	History of Theatre and Comedy/Slapstick Sketch

# YEAR 9/2019 TERM THREE

Week	Subject	Task
1	<b>NO ASSESSMENTS</b>	
2	<b>Design and Technology</b>	Structures - 'Bridge the Bridge'
	<b>Information and Software Technology</b>	Interactive Digital Television Commercial/ Digital Story
3	<b>NO ASSESSMENTS</b>	
4	<b>Food Technology</b>	Practical Task and Evaluation Food for special occasions "Cake Boss"
5	<b>Catholic Studies</b>	Test on 'The Church in Australia' and 'Biblical Writing'
6	<b>French</b>	Listening and Responding (Audio)
	<b>Mathematics Stage 5.1</b>	Class test
7	<b>Photographic and Digital Media</b>	Film and Idea Development and Planning
	<b>Elective History</b>	In class task
	<b>Visual Arts</b>	Artistic Practice Portfolio
8	<b>English</b>	Appropriations: Shakespeare In-class task
	<b>PASS</b>	Case study & Presentation
	<b>Commerce</b>	Trade Display
	<b>Mathematics Stage 5.2</b>	Class test
	<b>Mathematics Stage 5.3</b>	Class test
9	<b>NO ASSESSMENTS</b>	
10	<b>PDHPE</b>	Participation in range of Physical Activity
	<b>Industrial Technology Timber</b>	Product 2 and Folio
	<b>Drama</b>	Gothic Horror Performance and Logbook

# YEAR 9/2019 TERM FOUR

Week	Subject	Task
1	<b>NO ASSESSMENTS</b>	
2		
3	<b>Catholic Studies</b>	Sacraments of Healing Creative Task
4	<b>Design and Technology</b>	Electronics/Toy and Packaging
	<b>Food Technology</b>	Food Services (The Hand That Feeds Me)
5	<b>French</b>	Journal Entries (Continuous Assessment)
	<b>Information and Software Technology</b>	IST Study Guide Hierarchical Website
	<b>Photographic and Digital Media</b>	Body of Work & Process Diary
	<b>Visual Arts</b>	Body of Work and Artist's Statement
6	<b>ASSESSMENTS BLOCK FOR ALL SUBJECTS</b>	
7		
8	<b>English</b>	Protest-in class
9		
10		

# MARIST COLLEGE NORTH SHORE

## YEAR 9

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### ASSESSMENT PROGRAMME - 2019

#### Introduction – The Purpose of Assessment

Assessment is the process of gathering information and making judgements about student achievement. It is useful in:

- Assisting student learning
- Evaluating and improving teaching programmes
- Providing evidence of satisfactory achievement
- Providing grades for the ROSA Credential

The Assessment Programme within the College allows for a broad range of tasks and therefore provides opportunity to demonstrate achievement of the standards in different ways.

Assessment at Marist College North Shore in the Year Nine courses will follow a standards referenced approach for all subjects. This means that assessments are measured against standards of performance.

# SECTION ONE

## YEAR 9

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### ASSESSMENT POLICY

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The following policy relates to Assessment Tasks in all Stage 5 courses conducted at Marist College North Shore.

Formal Assessment Task results contribute to the overall grade achieved by a student and subsequently contribute to his school-based Grade submitted to NESAs (formerly known as BOSTES).

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#### Satisfactory Completion of a Course

“To have satisfactorily completed a course, students will have:

- followed the course;
- applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school; and
- achieved some or all of the course outcomes.” (ACE 11.4)

#### Attendance

At Marist College North Shore, **85% attendance** is considered a minimum:

- Exceptional cases involving less than 85% attendance **need to be approved by the Headmaster.**
- **In particular, any extended overseas leave requires the approval of the Headmaster two weeks prior to the student commencing the leave.**
- There are to be no unexplained absences.
- Attendance deemed unsatisfactory will proceed to the Review Process.

#### Participation

A **GENUINE ATTEMPT** must be made concerning the learning and teaching activities of a course.

- Participating in a course involves completing assignment, homework and set tasks.
- It is up to the teacher’s professional judgment to determine what constitutes genuine participation.
- Those deemed unsatisfactory will be referred to the Review Process.

#### Completion of Assessment Tasks

A student must make a **GENUINE ATTEMPT** at all Assessment Tasks in each course in which he is entered.

- Any student who fails to complete Assessment Tasks worth in excess of 50% of the available marks will be issued with an official NESAs (formally BOSTES) “N” (non-Completion) notice, which will disqualify him from this particular course.
- This may in turn disqualify him from receiving the RoSA.
- Warnings are sent to parents in writing if this eventuality appears likely.

## Unsatisfactory Completion of a course

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- STEP 1** ➤ **NOTIFICATION** Parents will be notified by letter when students are reviewed for their performance in a course. This formal **WARNING** is called an '**N-Warning**'.
- The appropriate Leader of Learning and Director of Teaching and Learning are responsible for notifying parents at all stages of a review of a student's performance in a course.
- STEP 2** ➤ **Students are given OPPORTUNITY TO RECTIFY THEIR SITUATION.**
- **Attendance** may involve students being placed on an attendance contract to meet requirements.
  - **Participation** may involve students being placed on a **CLASS** contract to meet requirements.
  - **Completion Of Assessment** requires students to complete the assessment task within a two week period.
- STEP 3** ➤ **SECOND N-WARNING LETTER SENT** – Students are given a **second** opportunity to rectify their situation.
- STEP 4** ➤ **UNSATISFACTORY DETERMINATION (N-AWARD)** An unsatisfactory result in a course will be determined by the Headmaster, in conjunction with the Director of Teaching and Learning.
- This will occur after an Assessment Appeals Process has been completed.
  - The aim of the Assessment Appeals Process is restoration and the avoidance of awarding unsatisfactory results.

## Schedule of Tasks

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- STEP 1** ➤ **NOTIFICATION OF TASKS** – The Schedule of Tasks (Section 2) indicates specific dates scheduled from Term 1 to Term 4, 2019.
- For hand-in assessment tasks, written notice will also be given outlining details and marking criteria at least two weeks prior to the task date. Teachers should use their professional judgement to ensure students have adequate time to prepare for each task.
  - For in-class tasks and examinations, written notice may be given outlining details prior to the task date; however, students should use the schedule of tasks for task dates, weightings and outcomes assessed.
  - Notification of change will be given in writing at least two weeks prior to the task date.
- STEP 2** ➤ **WRITE IN STUDENT DIARY AND FAMILY CALENDAR** – It is the student's responsibility to know and understand the expectations, tasks and timing for each of their courses.



## Reporting and Task Feedback

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All students will receive meaningful feedback on their performance in each Assessment Task.

- Timing** ➤ Feedback will normally be provided as a raw mark, and/or ranked position within the course cohort.
- If it is a major task and undertaken by a large group, feedback will normally be within **10 school days**.
- Appeal** ➤ Appeals against the ranking may be made within **three (3) school days** of receiving it and should be directed through the **Director of Teaching and Learning**. **SEE APPEALS PROCESS**
- The onus is on students to check their mark calculations and report any discrepancies at the time the assessment task is returned to them.
- Relationship to RoSA Credential** ➤ Assessment tasks contribute to **THE GRADE THAT APPEARS ON THE RoSA CREDENTIAL**.

## Submission of Tasks

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### Electronic

**ALL HAND IN ASSESSMENT TASKS** for Year 9 must be **ELECTRONICALLY** submitted by 8.15am on the due date or handed in as a HARD COPY at the La Valla Hall between 8.15-8.35am.

- ALL students are to submit tasks ON TIME regardless of illness on the day.
- Teachers will inform students how the task is to be submitted.
- Tasks will be time stamped with the student's name when submitted electronically.
- Storage devices e.g. USB, cannot be submitted for a task.
- **COMPUTER MALFUNCTION** cannot be used as a reason for submitting a task late.
- To avoid this problem, students should manage their time to ensure that tasks are not left to the last minute.

### Group Work

The **EXPECTATIONS** of the **TASK** will be made clear in **WRITING** relating to what is required of each individual within that group, as distinct from what is expected of the group as a whole.

- The group work may require each student to submit his own report. In this case, the task may be based on shared research and analysis. However, the final presentation will be the work of each individual student.
- Where a group submission is to be made, the teacher will generally award the group mark to each individual student. However, where there is evidence to support the suggestion that there has been an inequitable distribution of work, or a group member has failed to make satisfactory contribution to the group presentation, the teacher has the right to vary the marks in order to reflect this.
- Normally a logbook or other electronic means of tracking student contribution is a co-requisite of such tasks.

### Late Submission

Students who are late submitting a task on the due date. **MUST** submit the task the very next day they attend school to their Class Teacher or the appropriate Studies Coordinator/Head of Department **even if there is NO scheduled lesson on that day.**

### Extensions

Under **EXCEPTIONAL CIRCUMSTANCES** the Director of Teaching and Learning may grant an extension.

- In this case, parents should contact the Director of Teaching and Learning, either in writing or by telephone, to request an extension.
- Medical or other documentation supporting the request may be required.
- Extensions may only be requested with a minimum of **THREE DAYS PRIOR** to the due date of the submitted task.

***The College accepts no responsibility for a student's work if he does not follow these procedures. All students should retain a paper or electronic copy of the task.***

## Task Length Requirements

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- **Students are expected to adhere to the requirements of the Assessment Task for word count and time duration.**
- **Students are not expected to go beyond the requirements outlined in the Assessment Task Notification.**
- **Work submitted that is beyond the word count or time duration will not be considered towards their mark.**
- **In consultation with their classroom teacher, students can develop the skills required in ensuring their task meet the allocated requirements.**

## Procedures for Student Absence from an Assessment Task

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### Unforeseeable Absence

**NOTE:** **ALL HAND IN ASSESSMENT TASKS** for Year 9 must be **ELECTRONICALLY** submitted by 8.15am on the day the task is due, or handed in as a hard copy between 8.15 – 8.35am at the La Valla Hall. This means **ALL** students are to submit assignments **ON TIME** regardless of illness on the day.

**STEP 1** ➤ **NOTIFY** the Director of Teaching and Learning personally **before 8.30am** on the morning of the task or task due by date. **CALL: 9957 5000**

**STEP 2** ➤ **OBTAIN** documentation

- Illness – a Doctor’s Medical Certificate will be required covering the absence.
- Funeral – a detailed letter from home prior to the assessment task.

Other documentation such as police reports in the case of accidents, hospital documents for family illness or other equivalent professional (objective) documents may be considered. Letters from family members or friends are rarely acceptable.

**STEP 3** ➤ **SUBMIT** documentation to Director of Teaching and Learning. This must be done before the commencement of the student’s first period on the day of his return to the College.

A student must:

- Complete all details on the absence form.
- Attach documentation to the form and submit it to the Director of Teaching and Learning.

***Documentation provided must cover all days absent from the College up to and including the task date OR from the task date until the day before returning to College. Undocumented absence beyond this/these dates may result in a zero determination.***

## When is a Doctor's Certificate Required?

A Doctor's Certificate is required if a student is absent:

- the week before the Assessment Block
- the day before an assessment is due
- the day of an assessment task
- for College events such as Commencement Mass, Swimming Carnival etc
- the last day of Term.

**NB:** For all doctor's certificates, please ensure specific illness is addressed. 'Unfit for school' is **NOT** acceptable. Please see below.

*(In the case of **illness**, the College requires a statement from a doctor or other health professional. The statement should describe the nature and effects of your illness and its implications for your examination presentation. **Note that a medical certificate that merely states that you were unfit for study/work is not acceptable.**)*

## Foreseeable Absence – Leave

A student requiring Leave must obtain written permission from the Headmaster before commencement date. Students who do not have leave approved are at risk of not meeting attendance requirements.

**STEP 1** ➤ **OBTAIN** approval from the Headmaster.

- Parent/Guardian to access the leave form from the College website and send to the Headmaster **at least two weeks prior to the leave**.
- The Headmaster will respond in writing.

**STEP 2** ➤ **RESCHEDULE** task(s) with the Director of Teaching and Learning.

- Student must discuss with the Director of Teaching and Learning details of the task(s) that will be missed during their absence.
  - Arrangements will then be made regarding submission of missed task(s) with the Director of Teaching and Learning and the relevant Leader of Learning.
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## Foreseeable Absence – Prior Appointments

An appointment made for the date or submission of an Assessment Task is not an acceptable reason, unless there is an emergency as evidenced by acceptable documentation. Such documentation would need to be presented before the appointment (if it was known), or immediately upon return. If it is not possible to present documentation before the task date, the student or his parent/guardian must telephone the Director of Teaching and Learning on the day of the appointment to inform her of the circumstances. Failure to comply may result in a zero determination for the Assessment Task.

**STEP 1** ➤ **SCHEDULING APPOINTMENTS**

- Check appointments and task dates at beginning of the year.
- Reschedule appointments, where possible, and ensure further clashes are avoided.

**STEP 2** ➤ **NOTIFY** the Director of Teaching and Learning of absence **BEFORE** task date.  
**CALL: 9957 5000**

**STEP 3** ➤ **RESCHEDULE** task with Director of Teaching and Learning **BEFORE** the task due date.

- Student must discuss with Director of Teaching and Learning details of task(s) that will be missed during absence.
- Arrangements will then be made regarding submission of missed task(s).

**STEP 4** ➤ **SUBMIT** documentation to Director of Teaching and Learning.  
(Refer to Step 3 Instructions on previous page.)

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**If a student complies with these requirements**, then he may:

- i) sit the task or a substitute task; or
- ii) be provided with an **estimate**.

## Penalties Applied for Student NOT Meeting Requirement

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### Penalties for Late Submission Without Supporting Documentation

The following penalties will apply in the case of an Assessment Task not being submitted on time and where there is no acceptable supporting documentation.

#### **ONE** school day late

***20% of the total mark awarded will be deducted***

- parents notified via the diary by the classroom teacher.

#### **TWO** school days late

***40% of the total mark awarded will be deducted***

- Parents notified via the diary by the classroom teacher.

#### **MORE THAN THREE** school days late

**zero awarded**

- In this case, the task must still be submitted.
- It will be marked and returned to the student with feedback.
- The mark, however, may not contribute to the aggregated assessment mark in that subject or course.
- **Failure to submit the task may lead to an “N” determination.**
- **PARENTS WILL BE NOTIFIED IN WRITING BY THE LEADER OF LEARNING AND THE DIRECTOR OF TEACHING AND LEARNING.**

#### **LATE SUBMISSION**

For assessments that **CANNOT BE SUBMITTED ELECTRONICALLY**, students who are late in submitting a task on a given day **MUST** hand in the task the next day they attend school to their class teacher or the appropriate Leader of Learning even if there is **NO** scheduled lesson on that day.

- There is **NO EXCUSE** for submitting a **RESEARCH TASK LATE** if these can be submitted electronically.

## Penalties for NON-Authentic Work or Other Malpractice

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- **All work submitted, whether as part of an assignment or test, must be solely completed by the student.**
- **All research assignments MUST include a reference list. Criteria for referencing can be found in students' diaries (Pages 18-19)**
- **If references are NOT provided, students will be required to provide evidence that the work is their own.**

### What is Malpractice?

Malpractice is any activity that allows you to gain an unfair advantage over other students. It includes, but is not limited to:

- Copying someone else's work in part or in whole, and presenting it as your own.
- Using material directly from books, journals, CDs or the internet without reference to the source.
- Building on the ideas of another person without reference to the source.
- Buying, stealing or borrowing another person's work and presenting it as your own.
- Submitting work to which another person, such as a parent, coach or subject expert has contributed substantially.
- Using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement.
- Paying someone to write or prepare material.
- Breaching school examination rules.
- Using non-approved aides during an assessment task.
- Contriving false explanations to explain work not handed in by the due date.
- Assisting another student (either intentionally or unintentionally) to engage in malpractice e.g. passing on an assignment to another student in any form.

### How to Avoid Malpractice

All work presented in assessment tasks and external examinations (including submitted works and practical examinations) must be your own.

- Use numerous, relevant, short/concise quotes rather than a few long quotes. These quotes are used as relevant proof of ideas in answer to the question.
- Avoid long quotes that are added as padding and take up more than one quarter of a page.
- Develop an awareness of academic writing skills and conventions.

**A range of workshops and online resources related to referencing and using evidence can be found on the University of Wollongong website. <http://www.library.uow.edu.au/index.html>**

### Penalties

**RESEARCH TASKS** – a zero determination for the section or sections affected, or for the entire task

**EXAMINATIONS** – a zero determination for the whole paper.

### Appeal

If doubt arises regarding the authenticity and originality of the submitted work, the Director of Teaching and Learning will be asked to consider the matter.

- A student log may be required in the case of some Research Tasks, Major Works or Projects, and must be presented upon request.
- Drafts, proofs and rough copies of assignments should be kept to support the authenticity of the assignment.
- The student may appeal this decision **WITHIN THREE DAYS** of written notification of the zero being given.



## Malpractice in Examinations and Examination-Type Tasks

All Assessment Tasks are conducted under conditions set by the College, and are based on HSC and RoSA Examination Rules and Procedures as specified by the NSW Education Standards Authority (Formerly known as BOSTES). Each instance of a breach of rules is treated separately and penalties may be imposed as a result.

*For details of expectations during examination-type tasks, refer to the Appendix pages.*

Two main breaches are outlined below:

### Notes

If a student is found to have notes, texts or summaries of the subject being examined with him during an examination (whether he uses them or not) it will be assumed that it was for the purpose of using it during the examination and he may be awarded a zero determination for that task.

- Students who accidentally take notes, texts etc into an examination-type task must report this to the supervising teacher immediately they become aware of the fact.
- Supervising teachers will take the material from the student, make a note of the incident on your paper and report it to the Leader of Learning. However, no action will be taken provided no evidence exists that shows the material was used during the examination.

### Mobile phones

Students are **NOT** permitted to take mobile phones into an examination.

- Any student who is found to have taken a mobile phone into an examination will be penalised.

### Penalties

**Examinations** – a zero determination for the whole paper.

## Appeals Process

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### ZERO OR N-WARNINGS

The aim of the Assessment Appeals Process is restoration and the avoidance of awarding unsatisfactory results. If a student has a Zero determination or 'N-Warning' made against him, he has the right of appeal.

- STEP 1 ➤** **LODGE APPEAL** with the **Director of Teaching and Learning**.
- Must be lodged within three school days of receiving the zero or 'N-warning' notice.
  - See the Director of Teaching and Learning for the appropriate paperwork.
- STEP 2 ➤** **SUBMITTED** to the College Assessment Appeals Committee.
- This committee will consider the procedures surrounding the determination and evaluate them against the College's Assessment Policy and the requirements of the NESA.
  - This committee is made up of the Director of Teaching and Learning, the relevant Leader of Learning, the Assistant Principal and where necessary a Year 12 Leader.
- STEP 3 ➤** **LODGE APPEAL** with the **NESA**.
- Failure at **STEP TWO** procedure may lead a student to appeal to the NESA, in which case he must see the Director of Teaching and Learning for details of the procedure to be followed.

### APPEAL AGAINST MARKS OR RANKS AWARDED

- STEP 1 ➤** **NOTIFY TEACHER** at the time assessment task is handed back.
- The task **MUST NOT** go home if an appeal is to be lodged.
  - Hand back the task to the Class Teacher with reasons for the appeal, **IN WRITING**, outlined on the front of the task.
- STEP 2 ➤** **REMARKING OF TASK** - The task **MAY** be remarked by a different teacher **OR** reviewed by the teacher who initially marked the task
- Marks **MAY** change at this stage or further explanation as to why marks were not awarded given.
- STEP 3 ➤** **SPEAK TO** the appropriate Leader of Learning about the reasons for the appeal of marks or rank.
- Marks **MAY** change at this stage or further explanation as to why marks were not awarded given.
- STEP 4 ➤** **LODGE APPEAL** with the **DIRECTOR OF TEACHING AND LEARNING**.
- **MARKS** – May only be lodged if the assessment task or exam paper has **not been taken home**.
  - **RANKS** – Must be lodged within three school days of receiving the RANKS notice.
  - **STEP TWO** procedure followed.

*If not resolved with the marking teacher or Leader of Learning, obtain an Assessment Task Appeal form from the Director of Teaching and Learning within one (1) day of the task being returned.*

## ILLNESS AND MISADVENTURE

Students whose performance during the HSC Examination is impaired by either illness or misadventure (the death of a family member or friend for example) ***must make the supervisor of the examination aware of the situation prior to or during the examination. The student must see the Director of Teaching and Learning as soon as possible in order to commence the necessary paperwork.***

Documentation including professional assessment will be needed to support the claim. Should the claim be upheld, the student's Assessment Mark **or** his Examination Mark (whichever is the higher) will be awarded in the affected course or courses.

# SECTION TWO

## SUBJECT ASSESSMENT SCHEDULES

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**Please note:**

*Dates are correct at the time of production in February, 2019.*

*Any changes made after this date may be found in the electronic version located on the College website:  
[www.maristcollege.com](http://www.maristcollege.com)*

*Wherever possible students will be given two-weeks notice of assessment scheduling for Assessment Blocks.*

# CATHOLIC STUDIES

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 9	Search for Meaning – Creative Task	30%
2	Term 3, Week 5	Biblical Writing – Test	40%
3	Term 4, Week 3	Sacraments of Healing – Booklet and Reflection	30%
<b>Total</b>			<b>100%</b>

# COMMERCE (200 HOURS)

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 2, Week 2	Research Task - In class	30%
2	Term 3, Week 8	Trade Display	30%
3	Term 4, Week 6	End of Year Examination	40%
<b>Total</b>			<b>100%</b>

# DESIGN AND TECHNOLOGY (200 HOURS)

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 2, Week 4	Graphical and Research Task	25%
2	Term 3, Week 2	Structures 'Bridge the Bridge'	25%
3	Term 4, Week 4	Electronics/Toy and Packaging	30%
4	Term 4, Week 6	End of Year Examination	20%
<b>Total</b>			<b>100%</b>

# DRAMA

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 11	Performance Monologue 10% Logbook 10%	20%
2	Term 2, Week 10	History of Theatre Project 15% Comedy/Slapstick Sketch 15%	30%
3	Term 3, Week 10	Playbuilding Gothic Horror Performance 20% Logbook 10%	30%
4	Term 4, Week 6	Assessment Week Realism Script Performance	20%
<b>Total</b>			<b>100%</b>

# ELECTIVE HISTORY (200 HOURS)

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 9	Case Study	30%
2	Term 2, Week 7	Structured Response (hand in essay)	30%
3	Term 3, Week 7	In class task	40%
<b>Total</b>			<b>100%</b>

# ENGLISH

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 7	Genre Study: Viewing/Writing	25%
2	Term 2, Week 6	Representations of War (Cross Curricular Task): Representing/Listening/Writing	25%
3	Term 3, Week 8	Appropriations: Shakespeare Reading /Writing (in class)	25%
4	Term 4, Week 6	Protest: Speaking /Writing	25%
<b>Total</b>			<b>100%</b>

# FOOD TECHNOLOGY (200 HOURS)

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 7	Food Selection and Health and Food Product Development (Practical and Theory)	25%
2	Term 3, Week 4	Practical Task and Evaluation (Cake Boss)	25%
3	Term 4, Week 4	Food Services (The Hand That Feeds Me)	30%
4	Term 4, Week 6	End of Year Examination	20%
<b>Total</b>			<b>100%</b>

# FRENCH

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 9	Reading, Writing and Responding	30%
2	Term 2, Week 10	Listening and Responding (Spoken)	20%
3	Term 3, Week 6	Listening and Responding (Audio)	20%
4	Term 4, Week 5	Journal Entries (Continuous Assessment)	30%
<b>Total</b>			<b>100%</b>



# HISTORY

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 7	Cross Curricular Task with English	30%
2	Term 2, Week 8	Hand in Essay	30%
3	Term 4, Week 6	End of Course Examination	40%
<b>Total</b>			<b>100%</b>

# INDUSTRIAL TECHNOLOGY (200 HOURS)

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 2, Week 4	Product 1 and Folio	30%
3	Term 3, Week 10	Product 2 and Folio	50%
3 <sup>1</sup>	Term 4, Week 6	End of Year Examination	20%
<b>Total</b>			<b>100%</b>

# INFORMATION AND SOFTWARE TECHNOLOGY (200 HOURS)

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 2, Week 4	Digital Media - Core plus Digital Media Samples and Website	30%
2	Term 3, Week 2	Multimedia Group Task - Interactive Digital Television Commercial/ Digital Story	30%
3	Term 4, Week 5	The Internet and Website Development - IST Study Guide Hierarchical Website	40%
<b>Total</b>			<b>100%</b>

# MATHEMATICS STAGE 5.3

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## ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 10 3 April	<ul style="list-style-type: none"> <li>Class Test on Computation of integers, fractions, decimals and percentages, Expressions, equations and inequalities, Linear relationships</li> </ul>	15%
2	Term 2, Week 7 12 June	<ul style="list-style-type: none"> <li>Class Test on Length, area, surface area and volume, Right-angled triangles</li> </ul>	25%
3	Term 3, Week 8 11 September	<ul style="list-style-type: none"> <li>Class test on Financial mathematics, Properties of geometrical figures, Indices and surds</li> </ul>	25%
4	Term 4, Week 6 (Exam block)	Semester 2 Topics: <ul style="list-style-type: none"> <li>Financial mathematics, Properties of geometrical figures, Indices and surds, Quadratic expressions and algebraic fractions, Probability and single variable data analysis</li> </ul>	35%
<b>Total</b>			<b>100%</b>

## MATHEMATICS STAGE 5.2

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### ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 10 3 April	<ul style="list-style-type: none"><li>Class Test on Computation of integers, fractions, decimals and percentages, Expressions, equations and inequalities, Linear relationships</li></ul>	15%
2	Term 2, Week 7 12 June	<ul style="list-style-type: none"><li>Class Test on Length, area, surface area and volume, Right-angled triangles</li></ul>	25%
3	Term 3, Week 8 11 September	<ul style="list-style-type: none"><li>Class test on Financial mathematics, Properties of geometrical figures, Indices and surds</li></ul>	25%
4	Term 4, Week 6 (Exam block)	Semester 2 Topics: <ul style="list-style-type: none"><li>Financial mathematics, Properties of geometrical figures, Indices and surds, Quadratic expressions and algebraic fractions, Probability and single variable data analysis</li></ul>	35%
<b>Total</b>			<b>100%</b>

## MATHEMATICS STAGE 5.1

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### ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 2, Week 5 29 May	<ul style="list-style-type: none"><li>Class Test on Expressions and equations, Linear relationships</li></ul>	30%
2	Term 3, Week 6 26 August	<ul style="list-style-type: none"><li>Class test on Length, area, surface area and volume, Right-angled triangles, Financial mathematics</li></ul>	30%
3	Term 4, Week 6 (Exam block)	Semester 2 Topics: <ul style="list-style-type: none"><li>Right-angled triangles, Financial mathematics, Properties of geometrical figures, Indices, Quadratic expressions and algebraic fractions</li></ul>	40%
<b>Total</b>			<b>100%</b>

## PERSONAL DEVELOPMENT, HEALTH AND PHYSICAL EDUCATION

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**ASSESSMENT Year 9 2019**

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 5	Practical Performance - Gymnastics	25%
2	Term 1, Week 11	Persuasive Writing Task – Healthy Food Habits	25%
3	Term 3, Week 5	Participation in a range of physical activity - Active for Life	25%
4	Term 4, Week 6	End of Year exam	25%
<b>Total</b>			<b>100%</b>

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**PHOTOGRAPHY AND DIGITAL MEDIA**

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**ASSESSMENT Year 9 2019**

Task Number	Task Date	Task Type	Task Weighting
1	Term 1, Week 10	Photography Portfolio Folio of Works – 15% Research Assignment – 15%	30%
2	Term 2, Week 10	Frames Portfolio Folio of Works – 15% Research Assignment – 15%	30%
3	Term 3, Week 7	Film and Idea Development and Planning	10%
4	Term 4, Week 5	Body of Work – 20% Process Diary – 10%	30%
<b>Total</b>			<b>100%</b>

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**PHYSICAL ACTIVITY AND SPORT STUDIES**

## (200 HOURS)

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### ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 1 , Week 10	Research and Analysis – Hydration (Body in Action)	25%
2	Term 2, Week 5	Observation of Skills Production (Biomechanics)	25%
3	Term 3, Week 8	Case Study and Presentation (Sport and Australian Society)	25%
4	Term 4, Week 6	End of year exam	25%
<b>Total</b>			<b>100%</b>

## SCIENCE

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### ASSESSMENT Year 9 2019

Task Number	Task Date	Task Type	Task Weighting
1	Term 2, Week 7	Practical Examination	45%
2	Term 4, Week 6	End of year Examination	45%
3	Term 1 - Mid Term 4	Ongoing in class formative assessment	10%
<b>Total</b>			<b>100%</b>

## VISUAL ARTS

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**ASSESSMENT Year 9 2019**

<b>Task Number</b>	<b>Task Date</b>	<b>Task Type</b>	<b>Task Weighting</b>
1	Term 2, Week 8	Expressive Portrait and Artist's Statement	30%
2	Term 3, Week 7	Artistic Practice Portfolio	30%
3	Term 4, Week 5	Body of Work and Artist's Statement	40%
<b>Total</b>			<b>100%</b>

# SECTION THREE

## Rules and Procedures for Examinations/Tests

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### Examination Dates and Times

- The College publishes the examination/test timetable and distributes copies to students. It is your responsibility to make sure you receive a timetable and read it carefully.
  - If you miss an examination simply because you have misread the timetable you will receive a mark of zero in that examination/test.
  - You must be at the examination/test location at least 10 minutes before the start of each examination/test.
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### Examination Attendance Rules

- You must sit for all examinations/tests/tasks unless prevented by illness or misadventure. If you cannot attend an examination/test because of illness or misadventure, notify the Director of Teaching and Learning immediately.
  - If illness occurs before the examination and you are still able to attend, notify the Teacher-in-charge of the examination/test when entering the venue.
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### Equipment for the Examination/Test

- It is your responsibility to make sure that you know and possess the correct equipment.
- Before the examination/test begins, staff supervising will inspect any equipment brought into the venue. It is recommended that you place all equipment into an A4 plastic sleeve.
- Equipment should bear only the original inscribed information. You must supply materials that are in working order (this includes calculators). You cannot lodge an appeal on the grounds that your examination equipment did not work correctly.
- You may only use those calculator models that appear on the NESA list of approved calculators
- Where students are permitted to take dictionaries into a Languages examination, dictionaries cannot be annotated in any way, including using stickers to mark a particular place.
- You are not permitted to borrow equipment during examinations/tests.
- Supervisors will not be responsible for the safekeeping of any unauthorised material and equipment, including mobile telephones.

## **Examination/Test Room Procedures**

- You must sit at the desk designated by the Teacher-in-charge of the examination/test.
  - You must place your Photo Library Card at the top right hand side of the desk. If necessary, a drivers licence or travel pass will be acceptable.
  - It is your responsibility to check question papers to make sure there are no pages missing.
  - Reading Time – there will be between 5 and 10 minutes of reading and familiarisation time. You must not write during this time.
  - During written examinations/tests, you must:
    - Read the instructions on the front page of the examination paper carefully. Teachers supervising are not permitted to interpret questions or instructions relating to questions.
    - Write your name on all writing booklets/pages.
    - Write with black or blue pen. Pencil may be used only where specifically directed.
    - Make sure that you write your answers in the correct answer booklets. If you write an answer in the wrong section or booklet, write a note on the front and back of all booklets that an answer has been written in the wrong place. Do not rewrite your answers, but ensure you label and hand in all parts of your answers.
    - Stop writing immediately when told to do so by the teacher supervising.
    - Arrange completed answers according to the supervisor's instructions and wait for the supervisor to collect them.
  - You must not:
    - Commence writing until instructed to do so by the Teacher-in-charge.
    - Leave the examination/test room (except in an emergency) without permission.
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## **Conduct During the Examination/Test**

- You must follow the rules of the College at all times.
- You must follow the Teacher in charges' instructions at all times and must behave in a polite and courteous manner towards the teachers supervising and other students.
- You must not:
  - Eat in the examination/test room.
  - Speak to any person other than a teacher supervising during an examination/test.
  - Behave in any way likely to disturb the work of any other student or upset the conduct of the examination/test.
  - Take into the examination/test room any books, notes, any paper, or any equipment other than the equipment necessary.
  - Take a mobile phone into the examination/test room.
  - Take any electronic device into the examination/test room
  - Remove any examination/test booklets, whether used or not, from the room. Question papers may only be removed with the permission of the Teacher in charge.



- If you do not make a serious attempt at an examination, you may not receive a result in that examination. Students are required to attempt a range of question types throughout the examination paper. Simply attempting multiple-choice questions is not sufficient for an attempt to be considered serious.
  - Examination answers that contain frivolous or objectionable material may result in the cancellation of the examination and a zero mark being awarded.
  - If you do not follow these rules, or if you cheat in the examinations/tests in any way, you may be removed from the examination/test venue and reported to the Director of Teaching and Learning. The penalty will be a zero mark for that examination/test.
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