

1 June 2020

Dear Parents and Carers

You will currently be receiving your school fee account which has been delayed because of the current uncertainty caused by the COVID-19 pandemic.

I write to assure you that if you cannot currently pay school fees because of the pandemic, Sydney Catholic Schools will confidentially work with you to ensure that your child will continue to receive a Catholic education despite your financial difficulties.

If you are a parent or carer experiencing financial hardship due to the COVID-19 pandemic I encourage you to complete the attached COVID-19 Fee Assistance Application and return it to the School Fee Support Unit or call the unit on (02) 9568-8191.

Please be assured that any request for assistance will be treated with the utmost confidentiality.

Yours sincerely



Tony Farley
Executive Director, Sydney Catholic Schools



COVID 19 Fee Assistance Application

Please email this application and supporting documents to feesupport@syd.catholic.edu.au or return to your child's school, for any questions please phone 02 9568 8198.

Children currently enrolled in Sydney Catholic Schools:

Name	School/Suburb	Year

Details of Fee Payer 1

Title:	Surname:
Given Name/s:	
Address:	
Suburb:	Postcode:
Home Phone:	Mobile:
Email:	
Centrelink Ref. Number:	

How has COVID19 impacted you? (Fee Payer 1)

- Loss of employment (Please provide evidence from most recent employer)
- Self Employed/Sole Trader and business has been impacted (Please provide evidence)
- Reduction in income/hours (Please provide evidence or comparable payslips)
- Other (Please provide evidence)

Please complete this section if you are self-employed (Fee Payer 1)

Business Name:
ABN:
Type of Business:

Job Seeker (Fee Payer 1)

Are you currently receiving the 'Job Seeker' payment? <input type="radio"/> Yes <input type="radio"/> No If no, have you applied for this payment? <input type="radio"/> Yes <input type="radio"/> No

Centrelink (Fee Payer 1)

Do you receive any Centrelink Payments: <input type="radio"/> Yes, complete the Centrelink Consent Form attached <input type="radio"/> No

Details of Fee Payer 2

Title:	Surname:
Given Name/s:	
Address:	
Suburb:	Postcode:
Home Phone:	Mobile:
Email:	
Centrelink Ref. Number:	

How has COVID19 impacted you? (Fee Payer 2)

- Loss of employment (Please provide evidence from most recent employer)
- Self Employed/Sole Trader and business has been impacted (Please provide evidence)
- Reduction in income/hours (Please provide evidence or comparable payslips)
- Other (Please provide evidence)

Please complete this section if you are self-employed (Fee Payer 2)

Business Name:
ABN:
Type of Business:

Job Seeker (Fee Payer 2)

Are you currently receiving the 'Job Seeker' payment? <input type="radio"/> Yes <input type="radio"/> No If no, have you applied for this payment? <input type="radio"/> Yes <input type="radio"/> No

Centrelink (Fee Payer 2)

Do you receive any Centrelink Payments: <input type="radio"/> Yes, complete the Centrelink Consent Form attached <input type="radio"/> No

Signatures: Please sign below to complete your application

Fee Payer 1	Fee Payer 2
Full Name:	Full Name:
Date:	Date:
Signature:	Signature:



Centrelink Customer Consent

This consent will be used for the sole purpose of authorising Centrelink to provide information to the Sydney Catholic Schools (SCS) to assess your eligibility in relation to concessions or services provided by the Sydney Catholic Schools.

Customer Confirmation

I acknowledge:

- That the Sydney Catholic Schools office has the right to confirm details of the information provided in this form and supporting documentation, including verification of income and other details via Centrelink/my accountant and that at the time of signing this document all information is correct.

I authorise:

- Sydney Catholic Schools to use Centrelink Confirmation eServices to perform a Centrelink enquiry of my customer details in order to enable the business to determine if I qualify for an educational fee rebate.
- The Australian Government Department of Human Services (the Department) to provide the results of that enquiry to Sydney Catholic Schools.

I acknowledge:

- The Department will disclose personal information to Sydney Catholic Schools including my name, address, payment type, payment status, one off payment, income, shared care arrangements and partner status to confirm my eligibility for relevant educational fee rebate.
- This consent, once signed, remains valid while I am a customer of Sydney Catholic Schools unless I withdraw it by contacting Sydney Catholic Schools or the Department.
- I can get proof of my circumstances/details from the Department and provide it to Sydney Catholic Schools so that my eligibility for relevant educational fee rebate can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the educational fee rebate provided by Sydney Catholic Schools

More details about the Centrelink Confirmation eServices can be obtained from their website at www.humanservices.gov.au.

Name:

Name:

Address:

Address:

Date of Birth: __ / __ / ____

Date of Birth: __ / __ / ____

CRN:

CRN:

Signed:

Signed:

Date: __ / __ / ____

Date: __ / __ / ____

