



28 October 2020

Dear Parent/Guardian,

This note is to inform you that all Year 9 students in 2021 have the opportunity to register and participate in the Duke of Edinburgh International Award in 2021 through Marist College North Shore. This is a wonderful opportunity for young people and will in turn, open up more opportunities into the future. The Duke of Edinburgh Award helps to build character in students through the development of confidence, resilience and organisational skills.

Award Requirements

The award involves 4 main sections that need to be logged into the participant's online record book:

Activity	Requirements
Physical Recreation	<ul style="list-style-type: none">• Average of 1 hour per week for a minimum of 3 months• One of the three activities must be 6 months
Skills	
Voluntary Service	
Adventurous Journey	1 Practice Journey and 1 Qualifying Journey: 2 days + 1 night (subject to change due to Covid-19 Restrictions)

To find out more about the requirements for each section please watch the recorded [presentation](#) on **The Duke of Edinburgh Award**.

The Adventurous Journey

The Adventurous Journey section will be organised through the school by an outside agency. Students will be required to complete a practice and a qualifying journey; 2 days/1 night for Bronze participants. However, with COVID-19 restrictions, this has been adapted for 2020 and may continue into 2021. This is reassessed by the NSW Department of Sport month by month. Each journey may cost about \$100 per day; more details about the Adventurous Journey will be confirmed next year and one of the journeys may be incorporated into Year 9 camp to cut costs and planning.

Registration

As part of the Award, there is a lot of preparatory paperwork. This involves Assessors signing off on documents and permission from parents/guardians. In order for your son to participate in the Award, it is essential registration tasks must be completed.

These following registration components are due by FRIDAY DECEMBER 4 (Week 8). These must be completed in order for your child to start the Duke of Edinburgh in 2021.

- **Register and Pay** for an online record book www.OnlineRecordBook.org. The Award Centre is Marist College North Shore.
- **Participant Application form** is completed and signed by participant and parent/guardian. This should be UPLOADED when filling the [Participant Award Plan](#) (please contact Miss Anna Fsadni if there are problems uploading the document).

- **Participant Award Plan 2021.** This involves parents setting up activities and goals with the participants and filling out the following form. [The form can be found here.](#)

The following must be completed before starting an activity:

- Register activity on the online record book. www.OnlineRecordBook.org.
- Award Leaders must approve all Assessors before a Participant can start any Duke of Ed activities with them. Please give Assessors a **Assessor Volunteer Code of Conduct** and return the last page to the Award Leader when completed. [The form can be found here.](#)

Assessors

For Skills, Physical Recreation and Voluntary Service sections of the award the participant must find an activity to complete for a set amount of time, depending on the award scheme. For each Section of the Award, your child will need to find a suitable Assessor to guide them in each activity. The role of the Assessor is to mentor your child's progress towards their goal. Assessors are not required to be with the participant as they complete the activity but rather be able to check every few weeks the participant's progress.

Key responsibilities:

- Assist the Participant to identify and set achievable goals for the section
- Ensure the Participant undertakes the Section activity substantially in their own time
- Encourage and recognise improvements in the Participant
- Write a report at the completion of the section activity and sign-off the Participant's record

Your child's assessor must be:

- 18 years of age or older
- More skilled, experienced or qualified in the activity than the Participant
- Not an immediate family member

Thank you for your time. For more information please go to <https://dukeofed.com.au/>.

There are also some recorded information videos that you can watch:

- [Introduction to the Duke of Edinburgh Award](#)
- [Registering for the Duke of Edinburgh Award](#)

If you have any further questions please feel free to contact Miss Anna Fsadni by email on anna.fsadni@syd.catholic.edu.au.

Yours sincerely,



Miss Anna Fsadni
Duke of Edinburgh Award Leader



Ms Brigid Taylor
Acting Principal